

# Freight Forwarding Agent - Aerospace

The Aerospace Freight Forwarding Agent will be the liaison between assigned customers and BWS. Our main source of customers are aviation companies and vendors to the airlines. The Agent will handle all customer requirements from beginning to end of the shipment process and work in close cooperation with the operations team across departments (Air, Ocean, and Warehouse) for both imports and exports.

**Shift:** Monday through Friday, and some weekend shifts. The schedule may be adjusted at any time based on operational needs. The Aerospace Specialist Agent will also be assigned weekend shifts on a rotational basis, and may be required to cover night shifts as needed to support business operations.

## Key responsibilities and tasks

- Handle day-to-day aerospace freight forwarding activities for import and export shipments.
- Obtain shipment details (weight, dimensions, commodity, destination, origin, and hazardous vs. general cargo).
- Provide quick turnaround for client requests, frequent follow-up, and timely updates.
- Manage time-critical AOG (Aircraft on Ground) shipments to ensure proper preparation and on-time delivery.
- Ensure units (e.g., aircraft engines, APUs, TRs, Inlet Cowls, engine stands) are properly secured and documented.
- Create operational files and request bookings with operational departments in a timely manner.
- Obtain competitive rates to ensure profitability.
- Prepare documentation to meet airline, shipping line, and destination requirements.
- Offer cargo insurance and arrange pick-up/delivery as needed.
- Coordinate special services for time-critical shipments.
- Communicate effectively with warehouses, agents, and customers to ensure smooth operations.
- Send pre-alerts to customers and agents.
- Follow up on shipments until arrival at final destination.
- Bill files within 5 days of departure and ensure proper file closure.
- Ensure customers have completed credit applications and POAs on file.
- Provide customers with accurate information on all rates involved in cargo handling.
- Maintain a professional atmosphere and build trust with customers, colleagues, and business partners.
- Assist the warehouse with 3PL services when needed.
- Updating manually the Compass Tracking system.
- Other duties as applied

## Qualifications and competencies

- 2+ years of freight forwarding experience (import/export required; aerospace preferred).
- Knowledge of international and domestic multimodal transportation (air, ocean, and ground).
- Familiarity with dangerous goods regulations and packaging requirements.
- Ability to work under pressure and manage time-sensitive shipments.
- Strong customer service and communication skills.
- Detail-oriented with solid problem-solving abilities.
- Spanish language skills preferred.

**An exciting opportunity**

We offer you an exciting opportunity to work in a team of motivated and qualified specialists, in a company with a high focus on employees and a unique culture.

**What we offer**

100% employer paid medical, dental, and vision coverage for employees. Additional benefits include a robust 401K, generous paid time off and values-driven, international culture.

**Ready to take the next step in your career? Apply now.**

As we review applications, we plan to invite qualified candidates for interviews while the posting may still be active.

So if the position has piqued your interest, we recommend that you don't hesitate to send in your application.

For this role, visa sponsorship is not available. Applicants must have work authorization in the United States.

**What we do – Together we create solutions**

Blue Water is a global provider of all logistics services in modern supply chain management. The company was founded in 1972 in Denmark, and today, Blue Water has over 2,700 employees at 80 offices worldwide. Every Blue Water office combines a strong global network with local expertise, and the company operates in various dedicated business segments.