Senior Project Executive

Job Summary

Looking to build your career in global project logistics? Join us at Blue Water Shipping as a Senior Project Executive **(2-year contract)** in our FPSO team in **Singapore** and gain hands-on experience supporting major Floating Production Systems (FPS) projects around the world. With a track record of over 17 successful FPS projects in the last years, we handle everything from supplier coordination to logistics expediting, documentation management, shipment handling, customs formalities, and project management. You will play a key role in ensuring the smooth and successful execution of project shipments in a collaborative and fast-paced environment.

Your Role

- Shipment forecast and planning based on materials expediting report
- Coordinate with client's suppliers on cargo collection and source for suitable sailing for the shipment
- Follow up with overseas offices for freight rates, booking and shipment status
- Source for freight rates from carriers and handle the bookings with carriers
- Prepare shipping documentation, activate shipments, and maintain accurate operational records
- Prepare import and export permits for customs declarations
- Monitor shipment progress on daily basis and proactively follow up on any delays or operational issues
- Provide regular shipment status updates to clients and internal stakeholders.
- Prepare quotations and invoices in a timely and accurate manner
- Coordinate with local and overseas office for tender preparations and submissions
- Prepare monthly report of internal project costs and P&L per shipment
- Support the continuous improvement of operational processes and share best practices within the team.
- Provide guidance and support to junior team members and contribute to knowledge sharing within the department.

Your Background

- At least 5 years of experience in international freight forwarding
- Prior experience supporting FPSO freight forwarding projects is preferred
- Proven experience coordinating complex shipments and managing multiple stakeholders
- Ability to work in a dynamic environment and perform effectively under time pressure
- Resilient and adaptable, with the flexibility to support operational requirements beyond regular business hours when required
- Strong organizational, analytical, and problem-solving skills with attention to detail
- Ability to communicate effectively with clients and internal teams
- Strong verbal and written communication skills in English
- Collaborative team player with a proactive and solution-oriented mindset
- Willingness and ability to travel locally and internationally when required

Benefits



Competitive Compensation, AWS



Start from 20 days of Annual Leave



Medical Insurance coverage, Corporate Classpass Plan, Flexi Benefit for Health & Well-Being

About Blue Water Shipping

Blue Water is a global provider of all logistics services in modern supply chain management. The company was founded in 1972 in Denmark, and today, Blue Water has over 2,700 employees at 80 offices worldwide. Every Blue Water office combines a strong global network with local expertise, and the company operates in various dedicated business segments.